

## Training Providers Information about BER Assessor Training Course<sup>1</sup>

1. Institution and Course Details	
Name of Institution:	Chevron Training & Development Ltd
Registration Address:	Enniscorthy Enterprise Centre, Enniscorthy, Co Wexford
Course Delivery Location(s) (if different from the above):	<b>Nationwide</b> – Our courses are delivered in all 26 counties monthly, to view our schedule of upcoming courses please click here <a href="http://www.chevrontraining.ie">www.chevrontraining.ie</a>
Web Site:	<a href="http://www.chevrontraining.ie">www.chevrontraining.ie</a>
eMail:	<a href="mailto:ber@chevrontraining.ie">ber@chevrontraining.ie</a>
Telephone:	1890 252 647 (lines open Monday – Sunday 9am – 9pm)
Fax:	053 9237328
Course Manager:	Mr. Dave Collins
Contact for Course Information:	Mr. Brian Denton or Mr. David Collins at 1890 252 647
Max no of students in class:	15 (average class size 10 students)
Course Cost:	€1995 (possible funding options exist)
2. Course Duration	
Elapsed Course Duration:	Classroom Course Monday –Friday 9am to 5pm (plus exam & assignment work on Saturday) Online Course Flexible online course completed at your own pace over a max period of 2 months (enter final day of any classroom course to undertake the exam)
Contact Time	Classroom Course = 48 hours Online Course = 50 – 60 hours
Learning Hours:	88 hours (10 hours pre course study, 48 hours classroom based, 10 hours post course home study, 20 hours for assignments)
3. Brief Notes about Trainers	

<sup>1</sup> Please see notes below.

All Chevron Trainers are industry experts, have at least an honours degree in Engineering / Construction related discipline, a nationally recognised training qualification and have achieved over 90% in the Fetac accredited Chevron Training Combined BER Exam.

Ms Leah Chapman, Hons Deg in Mechanical Engineering, 10 years Construction Management Experience

Mr Darragh Geoghegan, Hons Deg in Engineering , 12 years Construction Experience

Ms Ann Marie Fallon, Hons Deg in Architecture, 9 years Design & Specification Experience

Mr Shaun Kelly, Hons Deg in Engineering, 10 years Construction Project Management Experience

Mr Nicholas O Donoghue, Hons Deg in Architectural Technology, 5 years Design / Specification Experience

#### 4. Admissions Policy

Appropriate construction related qualification, at least at Level 6 Award (Advanced Certificate / Higher Certificate) in Construction Studies or other cognate discipline or equivalent (ie, combination of an appropriate construction-related qualification and significant relevant experience). Submit evidence (CV & copies of related qualifications) prior to being admitted to the courses in order to demonstrate that they have the minimum entry requirements. Have access to a laptop (Downloading DEAP 3 Software and uploading results).

## 5. Examination Policy

Classroom Examination	50% of total marks
BER Assessment	40%
10 Short Answer Questions	10%

Plus 4 x Assignments 50%

Learners must achieve a minimum of 70% in each assignment and in each individual section of the examination in order to be eligible to become an SEAI registered BER Assessor of dwellings.

Students can repeat part or all of the course along with the relevant examination sections (in a case where a mark of 70% is not achieved) for a fee of €100

## 6. Training Materials

Chevron Training has developed the most comprehensive BER training course materials on the market which will be of benefit to students both during and after the course in their career as BER Assessors. These materials have been developed in accordance with the SEAI training specification, which detailed "plain English" explanations for all learner outcomes.

The materials supplied include the following:

- Chevron developed comprehensive Course Notes
- DEAP Manual
- DEAP Workbook
- Building Regulations (Technical Guidance Documents) Part L & F
- National Administration System User Guide
- Power point slides used during the course
- 5 Fully worked examples of different dwelling types
- Access to online videos of real life existing dwellings BER assessments including site surveys

## 7. After Care

At Chevron Training we are committed to the ongoing needs of our BER course participants and provide the following support structures to assist students following course completion:

- Access to our full time Student Support Officer to answer any technical queries, software queries or to provide any assistance when you are completing BER Assessments
- 24 hour guaranteed turnaround email response to technical queries by emailing our dedicated support team
- DEAP Software Support team to assist with any query you have in relation to software downloading, operation and configuration
- Free revision course offered to all students where you can revisit a classroom course in any location across the country at any time
- Free monthly e-newsletter containing up to date regulatory & technical information
- Free access to a dedicated Online forum for student to student discussion with over 3000 technical BER questions already answered by a qualified expert on our Online BER course

Chevron Training is proud to offer unrivalled levels of after care support to course participants.

### Notes

Elapsed Time	The no of days from first to last lecture (not including examination).
Contact time	The number of days/ hours that the student will attend the course.
Learning Hours	The number of hours that the provider expects learners to devote to the

	course including home study and direct contact learning but excluding examination time.
CV(s) of Trainers	Brief statement of the qualifications, teaching experience and energy/ building/ construction experience of the trainers
Admissions Policy	Minimum qualification level required of course participants and the validation method.
Examination Policy	Statement of how the examinations are structured, when they take place, and the institution's policy in respect of repeats
Training Materials	Description of the materials provided to the learners.
Course Cost:	The standard charge to course participants
After Care	The facilities, if any, provided to learners after they have completed the course.